



Conflict of Interest Policy

Solihull Canoe Club (the “Club”) considers that it is important that conflicts of interest across the Club and committee are recognised, recorded and managed, to promote integrity and transparency at the Club.

What is a conflict of interest?

A conflict of interest can arise when an individual, who is in a position to influence a decision within the Club, has the potential to exploit that position to benefit personally, for a friend, family member or another connection, at the expense of the Club's best interests. A committee member would have a conflict of interest if they (or their family) would be set to benefit personally from a committee decision.

Conflicts of interest could include, for example:

- A commercial provider being involved in decisions regarding who delivers coaching courses at the club
- An equipment retailer being involved in decisions as to what club equipment is purchased and where from
- A committee member who is also involved in the running of another Paddlesport Club or Location
- A committee member who also has a role within Paddle UK

Recognising and recording conflicts of interest

Committee members should disclose conflicts of interest at the earliest possible opportunity.

The Secretary will record conflicts of interest in a Register of Interests.

The Club will review the Register of Interests at least annually and will build in regular checks at committee meetings to check if anyone has any new conflicts to disclose or update on.

Managing conflicts of interest

The Club will take action to manage conflicts of interest. Depending on the circumstances, this may involve excluding a committee member with a personal connection from related meetings or from the decision making process on a particular agenda item so as to ensure that only the Club's best interests are considered.